How to Pay the Registration Fee Online:

Payment must be done BEFORE teams slot into a division (day/time for play).

1. Log in to IMLeagues

2. Click the desired “Team” from the participant homepage

- “IMLeagues Team Homepage” will be loaded
- Notice the Red warning “Payment Required” at the top of the team page

3. Click the blue “Pay Now” button to expand the Payment Instructions

4. Select blue “Pay Now” button at the bottom of the instructions section
   - If using an RHA promo code, do not forget to enter it!
   - A new screen will load
5. PayPal will open and guide you through the completion of the payment process

- Captains can pay with a PayPal account or with a credit card as a “guest”
  
  **Note:** Please provide Middle Name or Middle Initial as stated on credit/debit card when processing payment

6. Once payment is completed PayPal will redirect back to the IMLeagues team page

**Remember to select a Division (day/time) for play!**

**Note:** If you are not able to pay online, please email imsport@indiana.edu for an exception

Next Step:

- **How to Slot my Team.** Slotting a team is choosing the day and time you want to play.

If you are having difficulties please direct questions to imsport@indiana.edu