How to Pick a Day/Time in IMLeagues:

*Team Captains can only pick the day/time (division) of play after team has reached the minimum roster requirement and paid registration fees*

1. Log in to IMLeagues

2. Click the desired team from the “IMLeagues Locker” (participant homepage)
   - “IMLeagues Team Homepage” will be loaded

3. Verify that your team has met the minimum roster requirement
   - A red warning will have changed to “This team is currently on the waitlist” (previous statement “you must have # team members to join a division”)

4. Navigation links will be under the blue “Team Options” dropdown menu
   - Push the button and dropdown menu will appear with multiple options

5. Select “Change Division” from the menu

6. Review list of open divisions
   
   **Teams**
   
<table>
<thead>
<tr>
<th>Sport</th>
<th>League</th>
<th>Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Futsal</td>
<td>Teams</td>
<td>1) Sun, 9:00 &amp; 10:00PM</td>
</tr>
<tr>
<td>Futsal</td>
<td>Teams</td>
<td>2) Tue. 5:00 &amp; 6:00PM</td>
</tr>
<tr>
<td>Futsal</td>
<td>Teams</td>
<td>3) Thu. 7:00 &amp; 8:00PM</td>
</tr>
<tr>
<td>Futsal</td>
<td>Teams</td>
<td>4) Fri. 5:00 &amp; 6:00PM</td>
</tr>
</tbody>
</table>
7. Select the time/date (division) that works best for your team’s needs
   a. Click the blue button that says “Move to Division” for the desired time slot
      o Team will be moved into the division selected

   Next Step:
   
   - Attend Sport Preseason Meeting.
   - Show up to your scheduled games!

   If you are having difficulties, please direct questions to imsport@indiana.edu